



Pacific Paradise State School

Parent Handbook





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Welcome to Pacific Paradise

I am proud to be the Principal of Pacific Paradise State School, a school with a strong sense of community spirit and pride. Our school is situated in the close-knit community of Pacific Paradise, nestled between Twin Waters and Mudjimba on the beautiful Sunshine Coast.

Since our school opened in 1992, we have remained committed to providing the families of Pacific Paradise with a high-quality educational experience. I believe strongly in investing in our staff and building their knowledge of curriculum, teaching and learning so that we can provide the very best learning opportunities for every child.

Alongside our strong academic focus, we offer a wide range of extracurricular opportunities across sport and the Arts, ensuring that every child has opportunities to discover their interests, develop their talents and enjoy a rich and rewarding school experience.

We are also proud of our excellent facilities, which include a hall equipped for sporting and performing arts activities, tennis and basketball courts, three large ovals, multiple playgrounds, air-conditioned classrooms, an extensive library and access to the latest technology.

I am particularly proud of our expert, experienced and caring staff. They work together to create supportive yet challenging learning environments where students are encouraged to learn, grow and achieve their personal best.

We value the involvement and participation of every family and recognise that strong partnerships between home and school are a vital part of a successful educational experience. Parents and carers are always welcome to visit the school to discuss their child's progress, and I encourage every family to become involved in our extensive calendar of school events and activities.

To ensure our school continues to be the best it can be, we encourage every child to work to the best of their ability, follow our school expectations, wear their uniform with pride, and treat others with respect, consideration and tolerance.

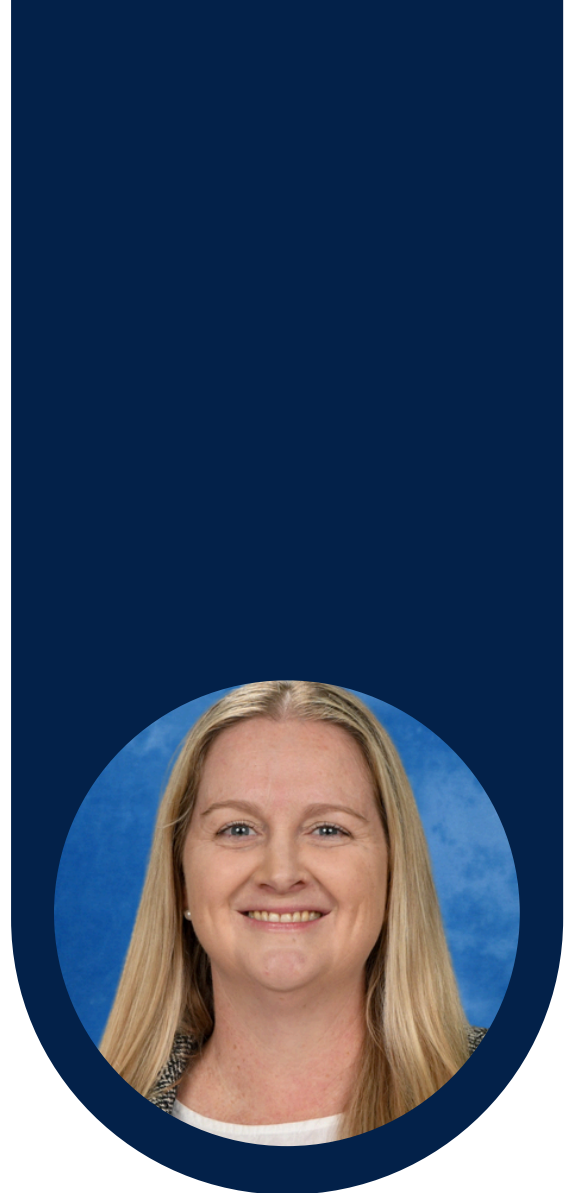
The best way to experience what makes Pacific Paradise State School special is to visit us in person. I warmly invite you to join us for one of our regular school tours. Please contact our school office to arrange a booking.

I look forward to welcoming you to our school and meeting you and your family in person.

Welcome to Paradise!



Kristin Hill
Principal





General Information

Address	14-24 Menzies Drive Pacific Paradise QLD 4564
Phone	(07) 5457 2333
Principal Email	Principal@pacificparadisess.eq.edu.au
Admin Office Email	Admin@pacificparadisess.eq.edu.au
Website	www.pacificparadisess.eq.edu.au
School Office Hours	8:00am - 3:30pm
School times	Start - 8:40am Finish - 2:50pm First Break - 10:50am- 11:30am Second Break 1:30pm - 2:10pm
P&C	PandC@pacificparadisess.eq.edu.au
Uniform Shop	Operated by school P&C <u>Orders can be made via the school24 app</u>
Tuckshop	School24 App School ID: 25509963
After School Care (OSHC)	OSHC@pacificparadisess.eq.edu.au 0420 590 231

Our Vision & Values

Knowledge, Friendship, Respect

School Uniform Policy

Our school uniform plays an important role in creating a sense of pride, belonging and equality among students. Wearing the correct uniform helps maintain a positive school culture and ensures students are easily identifiable as members of our school community.

All students are expected to wear the correct school uniform each day unless otherwise advised for special events.

Daily School Uniform

The standard school uniform consists of the following items:

- School shirt with logo
- Navy Blue shorts, skirt or skort
- White socks
- Black shoes
- School hat (The school has a “NO HAT –NO PLAY” policy in effect to restrict exposure to the sun.

Students should ensure that their uniform is clean, neat, and worn correctly each day.

Year 6 Students

Year 6 students are permitted to wear a senior shirt as a symbol of their role as positive role models and senior student representatives of our school.

Jewellery

Jewellery should be kept to a minimum for safety and practicality. Simple items such as small stud earrings or a watch are acceptable. Large or excessive jewellery should not be worn to school.

Colder Months

During cooler weather, crew neck jumpers are available for purchase from the uniform shop. These jumpers can be worn over the school uniform to keep students warm while maintaining the school's uniform standards.

We appreciate the support of families in helping students follow the uniform policy and take pride in representing our school community.

Hairstyles

Hair needs to be neat, clean and tidy. For both Male and Female students' hair that is shoulder length or longer needs to be tied up for safety and health reasons. Hair accessories are to match the school uniform and only to be navy-blue, Jade green or white. Hair colour should not be changed by the use of dyes/ bleaches etc.

School Information

Absences

Under the Education Act, a parent of a child of compulsory school age is obliged to ensure that their child attends school on every school day for the educational program in which he/she is enrolled. If a child is absent from school, it is essential that the school be notified as to the reason for absence. This can be done through the QParents app, by phoning the school on 5457 2333 or sending an email to admin@pacificparadisess.eq.edu.au. A text message will be sent to parents when an absence is unexplained. Please respond to this message promptly. Multiple unexplained absences will be investigated by the school's administration team.

Parents are required to apply in writing for an exemption to compulsory schooling if the child is going to be absent for a period of more than 10 consecutive school days. Applications are to be made with the approval of the Principal.

Accidents

Children who have an accident at school will be provided with basic first aid. Our school does not have a School Nurse to deliver medical assistance however we have school staff who have been trained to provide basic first aid.

We will always err on the side of caution in the treatment of accidents. Whenever the slightest doubt exists, we will contact the parent. In some cases, it may be necessary to call an ambulance.

It is vital that emergency contact details are kept up to date. Please notify the school office, in writing, of any changes.

Arrivals & Departures

Parents of students arriving late or collected early are required to sign their children in or out at the school admin office. If a person other than the parent/carer is to collect a child early from school, authority to do so will be required in writing or through phone call. Proof of identity will also be required before the child is released.

Birthdays and Celebrations

We are very happy to help your child celebrate their birthday or other celebrations with their class friends. Please talk to your classroom teacher with regards to suitable food to bring and share with the students for your child's special day. If your child is unable to eat cakes or does not celebrate birthdays, please let us know so that suitable alternatives can be arranged to acknowledge the special days in their life.

Blue cards / Visitors

All visitors to the school are required to report to the school office upon arrival and sign in before entering the school grounds. In line with child safety requirements, visitors who will be working with or around students must hold a current Blue Card. Volunteers are also required to hold a valid Blue Card and must sign in at the office each time they attend the school. This process helps ensure the safety and wellbeing of all students and allows the school to maintain an accurate record of who is onsite at all times.

School Information

BYOD

Bring your own device (BYOD) is a term used to describe a digital device ownership model where students from Year 5 use their personally owned portable devices to access the Department's information and communication (ICT) network for learning. Access to the Department's ICT network is provided only if the mobile device meets the Department's security requirements and minimum specifications (these can be found on our school website).

Communication Channels

The success of your child's education is dependent upon building a strong and positive relationship between home and school. Effective communication is the most important link and we want to do our utmost to keep the lines of communication open.

Pacific Paradise State School communicates via emails, our Facebook page, QParents and through our fortnightly newsletter.

Excursions and Camps

School excursions and camps are offered as part of our educational program. They are designed to support curriculum programs and subsequently, your child will be participating in relevant classroom activities before and after the excursion event.

Every effort is made to keep excursion and camp expenses to a minimum. Payment plans are available to assist families to meet the costs involved so that as many students as possible may participate. Simply call our admin office to discuss.

All consent forms for events will be sent through QParents and will have a due date for completion 1-2 weeks prior to the event date.

Our school operates on a strict **NO PAYMENT, NO GO** policy for all incursions, excursions and camps. This is due to prepayments and planning of all activities taking place months in advance. It is the parents' responsibility to complete all consents and pay for events at least 5 days prior to the event date.

Students who do not go to events will be supervised at school.

Messages for Students

It is essential that teachers and children are able to work in class each day with minimal disruptions. We request, where possible, for parents to please remind or advise your child before coming to school of any changes to their normal pick up routine. Messages phoned in after 2:00pm are difficult to deliver. Whilst student safety is of paramount concern, unless the message is of an emergent situation that cannot be avoided, we are unable to ensure messages will be passed on. Please assist in this regard by only phoning in messages for students in an emergency.

School Information

Mobile Phones / Smart devices

The use of mobile phones, smart watches and other electronic devices are prohibited unless specified by the school for learning purposes. Students found in possession of the items listed above without permission from the Principal will be asked to hand them into the office.

If a parent requires their child to have a mobile phone for travel to and from school, the student is required to hand the phone into the school office on arrival for safe keeping and collect it each afternoon once dismissed from class. The school cannot accept responsibility for the loss or damage of any mobile phone or other electronic devices.

NDIS

Our school does NOT permit external NDIS providers to deliver services on site due to safety and duty of care considerations. This approach ensures we can maintain a secure environment for all students and staff, manage supervision appropriately and uphold our responsibility to provide a safe and consistent learning setting. Families are encouraged to arrange NDIS services outside of school hours.

RideScore

RideScore is designed to encourage students to travel to school actively. Whether by bike, scooter or skateboard. This program will promote healthy habits, independence and road awareness, all within a structured and monitored system.

How it works:

Students who ride, scoot or skate to school can log their trips through the Ride Score platform. Participation earns points and rewards, helping to motivate students while tracking active travel in a safe and organised way. Families register their child online and each trip contributes to both individual and school-wide achievements.

The program also supports safety by encouraging helmet use, safe routes and responsible riding behaviours.

If you would like to learn more or register your child, please refer to the Sunshine Coast Council website.



School Information

School Exemptions - Extended Leave from School

Every parent of a child of compulsory school age has a legal obligation to ensure their child is enrolled at and attending school or participating in an eligible option. Parents can apply for an exemption from this obligation when their child cannot (or it would be unreasonable in all the circumstances) attend school or participate in an eligible option for a period of more than 10 consecutive school days.

An exemption may be appropriate in the following circumstances:

- Diagnosis of terminal medical condition
- Illness or hospitalisation (including recovery period at home) for a period greater than 10 consecutive school days (where the student is not participating in a hospital education program)
- Carer responsibilities
- Diagnosed mental health condition
- Temporary interstate or overseas relocation where the family intends to return to Queensland.

All exemption applications require supporting documentation and evidence attached to the application.

Approval of exemptions are at the principal's discretion, please ask the office for the form and information if you think a school exemption may apply to your child/ren.

Staff Communication with Families

Communication with our parents is of the highest priority. Classroom and specialist teachers will do their best to reply to your email within 48 hours of the email being received. If your email was sent on a Friday or on the weekend, please expect up to 72 hours for a response. Some staff are part time, therefore do not check their emails on days they are not working, which may cause an extended delay.

We value teaching and learning at our school, this means that teachers will not be checking their emails during school hours (8:45am – 2:50pm). We respect that our teachers have families too, therefore need time to switch off in order to continue to be the best teacher for your child when they are at school. Teaching staff may pre-arrange appointments at 8:00am-8:45am or 3:15pm-4:00pm.

Outside phone calls from parents will not be forwarded to classroom teachers as this disrupts student learning. Internal school processes are in place to manage such calls. If you have any urgent messages please contact the office.

We also want to remind parents that it is important our staff are always treated with respect. We have a Pacific Paradise Parent Code of Conduct on the ways that parents, carers and visitors should conduct themselves while on school site. This is available on our website.

School Information

Student Leadership

In Term 4 of each year our Year 5 students will have the opportunity to nominate and be elected for a variety of student leadership positions moving into Year 6.

An investiture ceremony will occur soon after elections. All Student Leaders are responsible for actively contributing to and participating in the establishment of a safe, happy and supportive school culture that in turn makes contributions to our local communities.

Student Resource Scheme (SRS) and Book Packs

The objective of the scheme is to provide a convenient and cost-effective way for students to access the educational resources necessary to enhance their learning experience at school. The Department encourages parents to participate in the scheme. Participation in the SRS is optional, and no obligation is placed on a parent to participate. Participation is for the duration of your child's enrolment at the school.

Book Packs - Families are required to provide book packs for students from the Year Level Booklists. These can be found on our school website under 'Resource Scheme'.

Student Sports Houses

Upon enrolment at Pacific Paradise State School, every student is assigned to a sports house. Students can wear their designated sports house shirt when participating in any sporting events.

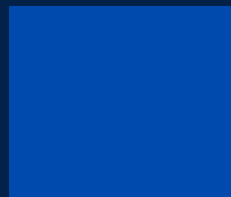
Baker



Wickerson



Parsons



Godfrey



Student Support Services

At Pacific Paradise State School, student wellbeing is of the utmost importance. We are fortunate to have a warm, dedicated and highly supportive student services team. Our School Chaplain, Chappy Neen and Guidance Officer, Deb Price are available to assist students as they navigate challenges, both personal and academic.

Together, they provide a safe, caring environment and offer support and guidance to help all students succeed and thrive.

Contact Details:

Chaplain@pacificparadisess.eq.edu.au

GuidanceOfficer@pacificparadisess.eq.edu.au



Health and Safety

Administering Medication

If your child requires medication at school, please provide the office staff with the following:

- A completed and signed **Consent to administer medication** form;
- Medication MUST be in its original container/ packaging
- Medical authorisation (e.g. the pharmacy label MUST have the doctor's name present, a letter/diagnosis from the doctor, and/or a completed and signed health action plan for asthma/ anaphylaxis).
- Medication MUST be in date
- Medication MUST be collected at the end of the year, or it will be destroyed

For further information, please refer to the **Information for parents/carers and health practitioners**. If you have any queries, please contact the Admin office 5457 2333.

Anaphylaxis

For children with risk of anaphylaxis, it is important for you to provide the school (printed in colour) your child's emergency medication and their ASCIA Anaphylaxis Action Plan completed by your doctor. This Anaphylaxis Action Plan provides the instructions for the school to administer your child's medication in an emergency, which is specific to their health condition.

Asthma

We have school staff who are trained to provide Asthma First Aid in an emergency to any student demonstrating signs and symptoms of a serious asthma attack.

If your child has asthma, it is important for you to provide the school with your child's emergency medication and their Asthma Action Plan completed by your doctor.

An Asthma Action Plan provides specific instructions for the school to administer your child's medication.

Head lice

This issue can be a problem throughout the year if all parents are not diligent. Head lice must be treated before children may return to school. Please notify your teacher if your child has head lice so that other parents can be reminded to check their children's hair. If your child has head lice it will be dealt with using the utmost of confidentiality.

Students with hair longer than shoulder length MUST wear their hair up whilst at school.



QParents

Enjoy convenient and secure online access to your child's student information.

You can easily:



provide digital consent



read or download report cards



notify of absences



pay invoices



see your child's timetable and school events.



Visit qparents.qld.edu.au

Learn more
about QParents



Register or login
at QParents



Download the free app



Android



Apple



Queensland
Government

Meet Our Principal and Deputy Principal

Principal - Kristin Hill



Our Principal, Kristin Hill, brings over 20 years of experience within the Department of Education, along with a genuine passion for fostering strong, connected school communities. Joining us from Brightwater State School, Kristin is known for her approachable nature, collaborative leadership style and commitment to ensuring every student feels supported to achieve their best. She is dedicated to building a positive, inclusive environment where students, staff and families work together in partnership. We are delighted to have Kristin leading our school and look forward to the continued growth and success of our community under her guidance.

Deputy Principal - Jo Beck



Our Deputy Principal, Jo Beck, has been a valued member of our school community for the past 13 years, building strong connections with students, families and staff as both an educator and parent of three children who attend our school. Jo is passionate about supporting every student to grow into positive young citizens and discover their personal potential. Whether this be academically, creatively through the performing arts, actively through sport or through other unique strengths. She is a strong advocate for inclusion and is committed to ensuring neurodiverse students are recognised, celebrated and given opportunities to shine.

P&C Association



Tuckshop



Our school tuckshop, Paradise Cafe, is an important part of our school community, offering a variety of fresh, healthy and affordable food options each day. We are committed to providing nutritious choices that support student learning and wellbeing, and we proudly cater for a wide range of dietary needs with ease. Whether it's a packed lunch alternative, a healthy snack or something warm on cooler days, families can trust that our menu is both inclusive and high-quality.

Paradise Cafe also serves barista-made coffee for parents and staff, creating a welcoming space to connect and start the day. We value the support of our volunteers and staff who help keep this service running smoothly for our entire school community.

Uniform Shop



The Pacific Paradise State School Uniform Shop provides families with high-quality, comfortable school uniforms designed to support students in their daily learning. All uniform orders can be conveniently placed through the School24 app, allowing parents to purchase items at any time.

The Uniform Shop is open for in-person purchases and fittings on Monday mornings and Thursday afternoons, offering friendly assistance and ensuring families have everything they need for the school year.

After School Care/ OSHC



Our Outside School Hours Care (OSHC) service provides a friendly, supportive and engaging environment for students before and after school. Staffed by a passionate and dedicated team, OSHC offers a safe and welcoming space where children can relax, learn and participate in a range of fun and enriching activities.

For busy families, our service also delivers a fantastic school holiday program, filled with creative experiences and excursions. OSHC is a valuable part of our school community, giving parents peace of mind and children a place where they feel happy and supported.

Volunteers



We are always looking for passionate and caring parents/ carers to join our Parents & Citizens Association (P&C). The P&C plays a vital role in supporting school events, assisting in the tuckshop and helping to create a vibrant, connected school community. Our students love seeing their family members smiling faces involved in school life and even a small amount of your time can make a meaningful difference. New members are warmly welcomed and we encourage all families to get involved however they can.



UNIFORM SHOP

MONDAY 8:15 - 9:15AM

POLO SHIRT	\$30
SPORTS POLO SHIRT	\$32
BUCKET HAT	\$20
SKIRT (with bike pants)	\$25
SHORTS	\$25
JUMPER	\$35
JACKET	\$50



SCHOOL24 APP
School ID25509963



Contact Information :

 (07) 5457 2333

 www.PacificParadisess.eq.edu.au

 14-24 Menzies Drive, Pacific Paradise QLD 4564

Knowledge, Friendship, Respect